

Grievance Cell.

The function of the cell is to address the issues/complaints lodged by any student, and judge its merit. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge Students' Grievance Cell. In case the person is unwilling to appear in self, grievances may be dropped in writing at the letterbox/ suggestion box of the Grievance Cell at Administrative Block. Grievances may also be sent through e-mail to the officer in-charge of Students' Grievance Cell.

Objective:

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the college.

A Grievance Cell should be constituted for the redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint Box is installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising All the Students to refrain from inciting Students against other Students, teachers and College administration
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.

Functions :

- The cases will be attended promptly on receipt of written grievances from the students
- The cell formally will review all cases and will act accordingly as per the Management policy
- The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Procedure for lodging complaint :

- The students may feel free to put up a grievance in writing/or in the format available in the admin dept. and drop it in boxes
- The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

The Composition of the Grievance Cell is as follows: –

Sr. No.	Names	Designation	Contact Details	Mobile No
1	Dr.G. Chandrashekar Reddy, IFS	Dean		
2	Sri.K.Srinivas	Dy. Director		
3	Dr. M. Mamatha	HOD-Basic & Social Science		
4	Dr. B. Sreedhar	Associate Professor		
5	Dr. Reeja S	Assistant Professor		
6	Dr. Priya R M	Assistant Professor		
7	Dr. B. Palanikumaran	Assistant Professor		
8	Mrs. Sailaja V	Assistant Professor		
9	Dr. Kapil Sihag	Assistant Professor		

A FORM FOR THE GRIEVANCE

SEND YOUR GRIEVANCE

Your Name (required)

Your Email (required)

Your Number (required)

Your Course/Branch/Year (required)

Your Grievance (required)

Your Captcha

Y H N T

Send